



2011 CENTRAL PENN DISTRICT (CPD) CAPTAIN’S REGULATIONS AND GUIDELINES FOR ADULT, SENIOR, SUPER SENIOR, MIXED DOUBLES USTA LEAGUE TENNIS

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Central Penn District Rules elaborate on but do not replace or supersede USTA or USTA MS Regulations

Prepared by CPD League Committee – February 2011

2011 & 2012 USTA Middle States Section League Committees

Leagues Committee:

Chair: Sue-Ann Stuntz (EPD)
Vice Chair: Jay Witmer (CPD)
Members: Marilyn Miller (AMD), Chip Kirchner (CPD), Tom Ellis (DD),
Maryann Lyons (EPD), Ben Rasmussen (NJD), Cindy Pinnie (NJD),
Jon Feinstein (PATD), Frank Cosky (PATD)
Staff Liaison: Sally Baird

Self Rate Appeal Committee: Sue-Ann Stuntz, Jay Witmer, Sally Baird

Medical Appeals Committee: Wilson Pipkin, Jon Morris, Sally Baird

NTRP Grievance Committee: Dave Tolbert, Joe McKeown, Ruth Roulston

NTRP Grievance Appeal Committee: Kris Nonnenmacher, Maryann Lyons, Jon Feinstein

Middle States Grievance Committees & Grievance Appeal Committees are formed as necessary first utilizing members of the USTA Middle States League Committee and Subcommittees and then other committee members selected by the League Committee Chairman and Vice Chairman.

2011 & 2012 USTA Central Penn League Committees

Leagues Committee:

Chair:	Jay Witmer	
Members:	Mary Ann Kaplan	Mel Eckhaus
	Kirk Thoman	Jill Keiser
	Kathy Oostdam	Alyce James
	Stephanie Otto	April Gift

CPD Grievance Committees & Grievance Appeal Committees are formed as necessary first utilizing members of the CPD League Committee members selected by the League Committee Chairman.



2011 USTA Middle States Section Regulations
New Regulations are in Bold Print
CPD District Rules (Underlined and Italicized)

USTA League Tennis National and Section Regulations have full force and applicability at all levels of play in USTA League Tennis in the USTA Middle States Section (USTA MS) and there is no authorization to modify, amplify or change them by local or area league coordinators, or Grievance or Grievance Appeals Committees. These rules apply to adult, senior, mixed, senior mixed and super senior leagues.

The Section League Coordinator, in conjunction with USTA Middle States Section Leagues Committee Chairman and Vice Chairman, shall have the authority to interpret the USTA League Tennis Middle States Section Regulations.

USTA League Tennis Regulations (National and Middle States) are available on the USTA MS Website: www.middlestates.usta.com. On the left click on USTA League Tennis. Printed below are the USTA Middle States Section League Regulations as authorized by the USTA League Tennis National Regulations:

A. OFFICIAL LEAGUE REGISTRATION:

- a. Each area shall establish deadlines and procedures for registering teams/players on TennisLink.
- b. All leagues (including those played at section championships) must have the minimum number of players registered by March 1 for mixed doubles, July 1 for adult players and super seniors and August 1 for senior leagues.
- c. All players must register through TennisLink before playing in a team match. If a player has difficulty registering before a match, he/she must notify the coordinator in writing –email before match play for the match to count. The player will be disqualified if he/she does not notify the coordinator.
- d. A player may transfer to a different team up to the final date for registration provided that individual has not played a match or received credit for a default. Team registration refunds will not be given after the league season starts.
- e. Players who submit an appeal to their self-rating through the TennisLink system before their local league deadline to register players will be permitted to register if the appeal is granted.
- f. ***It is the captain's responsibility to be sure all team members are properly registered before a match is played. If an unregistered player competes in a league match, that court will be defaulted.***

League Fees for Central Penn Leagues – 2011 Leagues

Tennis Link Registration - \$20.00 per player for each leagues

Court Fees:

Adult, Senior, Super Senior - \$12.00 per person per match

Mixed Doubles, Senior Mixed Doubles, Tri Level - \$14.00 per person per match

****Fees should be collected by captain and turned into club or home captain**

B. OFFICAL SCORE REPORTING AND STANDINGS SYSTEM.

- a. All scheduled matches must be completed and scores reported in TennisLink within 72 hours of the completed team match. TennisLink will automatically confirm scores 48 hours after the team match is initially reported in TennisLink if not confirmed by opposing captain. Both captains are responsible to report the match scores. Wherever possible, matches should be played on the originally scheduled date.
- b. All matches must be completed and scores reported by the deadline established by the district rules. Teams that do not comply with this requirement may not advance to any championship level.

C. AMENDMENTS.

- a. These USTA MS Section Regulations may be amended by the Section League Committee.

D. LEAGUE COMMITTEE

- a. The USTA Middle States Section league program shall be governed by the USTA Middle States League Committee appointed by the president of the USTA Middle States section and subject to the control and direction of the USTA Middle States Section Board of Directors. All district league coordinators are under the direction of the Section League Coordinator.

E. LOCAL LEAGUE SEASON.

- a. All local leagues shall obtain approval of the Section League Coordinator for the dates of the local league season(s) within the Middle States section.
- b. The Local League Coordinator shall establish match schedules. In case of staggered matches, team captains must agree in advance (in writing – e-mail) on start time for each individual match. The host captain has the final say if no agreement can be reached. Generally, two (2) hours should be allotted for each court match.
- c. Available courts should be filled at match time. There should be no courts empty while players are waiting.

F. GRIEVANCE PROCEDURES.

- a. Grievance Forms are available on the USTA Middle States Website (www.middlestates.usta.com/GrievancesAndAppeals)
- b. All district regulations will include the names of grievance and grievance appeal committee members and will be distributed to captains prior to beginning of the local league season. Distributions via captains' packets and/or websites are acceptable.
- c. The section shall approve all League Grievance and Grievance Appeal Committees. Sanctions imposed by grievance decisions will be applicable to all leagues in the USTA Middle States Section league program.
- d. For example, if a player is suspended in the adult league, he/she cannot play in any league sponsored by USTA MS.

G. NTRP GRIEVANCES

- a. The USTA Middle States Section will administer NTRP Grievances.
- b. **Complaints should be first delivered to Sally Baird (baird@ms.usta.com), who will forward to the Middle States NTRP Grievance Committee Chairman. This committee will have jurisdiction over grievances filed against any player and/or captain who enters or condones entering at one level when their actual skill level is at the top of the next NTRP level or higher.**
- c. NTRP Grievances filed within two weeks of the start date of the player's and/or captain's District or Section Championships will be administered after the event unless the section authorizes the administration of the grievance prior to that time. If the grievance is not administered until after the event, points won by players will stand. Disqualified players and/or captains that are suspended will not be eligible to advance to the next level of championship play.

H. MATCH PROCEDURES.

- a. Each district may determine the method of scoring for local league competition.
- b. ***Best of two (2) tie-break sets will be played. In lieu of a third set, a "Match Tie-break" (First to 10 points by 2) will be played. The Coman tie-break procedure will be used for all tie-breaks.***
- c. ***The home team captain must notify the visiting captain the order of play four (4) days prior to the match. This includes matches played on different surfaces.***
- d. ***If an emergency arises and you are unable to field a team, contact the opposing captain prior to the match so as not to inconvenience anyone. Any team unable to field a full team must notify the opposing captain and the opposing club 48 hours prior to the match or they may be required to pay the entire court fee for that particular match.***
- e. **Point Penalty System.**
 - i. The USTA Point Penalty System for lateness will be in effect unless amended in the district rules.
 - ii. The PPS will be in effect at all championships starting with Area/District - Penalties for Lateness (*Friend at Court*); 5 minutes or less: Loss of toss + 1 Game; 5.01 – 10 minutes: Loss of toss + 2 Games; 10.01 – 15 minutes: Loss of toss + 3 Games; More than 15 minutes: Default
 - iii. ***Due to the fact that CPD league matches are un-officiated, the lateness rule of 15 minutes applies but the remaining rules are not in effect***
 - iv. Warm-up. Warm-up including serves must be taken before the match begins. Warm-up should be no longer than 10 minutes. Warm-up is never forfeited because of lateness.

f. Team Match and Scoring.

- i. District or local league rules may decide how to handle team defaults at the local level.
- ii. Each team match in a local league shall consist of such number of individual matches of singles, doubles or any combination thereof, as determined by the local league.
- iii. Any team that defaults an entire team match may not advance to championship level unless superseded by a district or local rule. Teams forfeiting entire team matches may receive further penalties.

iv. The league coordinator has the option to add team(s) to the playoffs if a team was eliminated due to a full team forfeit.

- v. Results of defaulted matches stand unless superseded by a district or local rule.

g. Team Lineups

- i. Team captains shall exchange lineups simultaneously PRIOR to the scheduled start time of a team match. An individual match is started when the first ball is put in play (first serve attempt). After the start of an individual match, if injury to, illness of, or disqualification of a player occurs, the opponents will be awarded a default for that individual match only. The default principles in 2.031,J,K,L in the national rulebook shall be applicable, with the section modifications that:
 1. In the event of illness, injury, or disqualification of a player prior to the start of an individual match (once the lineup has been exchanged), a team may substitute a player in the affected position within the 15-minute default time, using a player not already listed on the lineup. If no such substitution can be made, the affected position only will be defaulted in local leagues.
 2. When a match is postponed to another day and an individual match has not started (as defined above) a captain may change the lineup for any such match.
 3. In the event of rain, completed individual matches will stand as played. Incomplete matches must be continued by the same players and resumed at the exact score as they stood when halted (any point played is always counted and never replayed). If teams have assembled to play and the beginning of the match is delayed by rain or wet courts, teams must wait no longer than one hour past the originally scheduled time for the start of the first match to determine if the courts are playable. If courts are still not playable after one hour has elapsed, teams are free to leave and reschedule unless BOTH captains agree to wait longer.
 4. Postponements: Matches may be rescheduled for the following reasons only:
 - a. Rain or Snow
 - b. Unexpected court availability issues
 - c. USTA league playoff matches. (A team may request that a local match be rescheduled if two or more players are involved in a district or section championship). **A minimum of six days notice in writing –email to the opposing captain is suggested.**
 - d. Teams may reschedule on their own if both captains agree. **Agreement in writing-email is recommended for your own protection**

e. Any postponed / rescheduled match must be rescheduled within one week. If not rescheduled, the League Coordinator will choose location, day and time.

5. Two doubles players will play together in the higher position when both of their partners do not arrive in time in order to avoid two defaults.
- ii. A player may play on more than one team at the same NTRP level as long as they are playing in different districts. Areas may limit the number of team members from one team permitted to play together on a team in another district. Areas imposing such restrictions are responsible for identifying and monitoring such activity in their area. Areas are responsible for establishing and imposing penalties upon those players who violate area rules. Players who qualify may play at more than one level at any championship. The schedule will not be written to accommodate playing at more than one level. If eligible players do not participate at the district championships, they may participate in the section and/or national championships.

I. DISTRICT and FLIGHT CHAMPIONSHIPS

- a. The format for winning teams to progress from local league competition to Section League Championships is as follows: The area shall determine the progression from local league to Section Championship. This process – including the structure for any playoffs (flight, area, for example) - shall be distributed in writing to team captains prior to the start of the local league season.
 - i. **District Championship:**
 1. Comprised of flight winners (did not play each other during the local league season) and wild cards as necessary to optimize round robin or tournament play. Example: Winners of three flights and one second place team to complete the draw.
 - ii. **Flight Championship:** (This format used in CPD)
 1. Comprised of multiple teams from the same flight or multiple flights (may have played each other during the local season). Example: The first and second place teams from each of two flights or the top four teams in the same flight
- b. The Districts shall identify to the Section their winning teams at each level.

J. SECTION CHAMPIONSHIPS.

- a. Section Championships format shall be round robin in all levels of competition.
- b. Each team shall play every other team in its flight and the team with the most team points shall be champion in its flight.
- c. In the event of a tie in team points, the winner shall be decided by using 2.03H in the national rulebook.
- d. Each team shall be scheduled for a minimum of three (3) matches in either a championship or a local league played during championships.

- e. **If a team pulls out of the championship after the schedule is published, we will name a wild card to take that opening as follows. If there is an opening at more than one level, this process will be repeated for each level of play.**
 - i. **Ask the 2nd team**
 - ii. **Pull a district name at random and invite the 2nd place from that district**
 - iii. **Proceed alphabetically until all districts have responded or until a team accepts (e.g. If the committee pulls EPD from the hat and they are unable to come, the committee will then ask a NJD team, the next district alphabetically.**
- f. **Championships Eligibility** - Players who register for a local league prior to the publication of year-end ratings and whose rating at the time of registration was in level may advance to championship play with that team at that level unless their NTRP rating reaches the disqualification mark for that level during the adult or senior season. If the year-end rating exceeds the player's rostered rating by two or more levels, the player must play at the year-end rating level from the date that the year-end rating is published. Results of matches previously played are not affected.
- g. The Coman Tie-break Procedure will be used at all levels of championship for both the set tiebreak and the match tiebreak.
- h. **Scoring of Team defaults** - Teams forfeiting an entire team match during championship play may receive further penalties imposed by the Tournament Committee.

K. NATIONAL CHAMPIONSHIPS

- a. **Super Senior and senior mixed teams that go to a national tournament may stay together in the next year but may not advance to any championship unless registration for the ensuing year starts prior to section championships.**

L. LEAGUE NTRP DISQUALIFICATION AND REVIEW PROCEDURES

a. Local league Procedures

- i. Disqualified players may register on a higher-level team if a team agrees and there is time to register prior to the end of local round robin competition.
- ii. District regulations for deadlines and roster limits would be waived if a team is found and time permits.

b. Scoring Procedures

- i. During Local League, if a player (rating type A, S, M, T, or D) is disqualified for that particular level of play, the last three matches played shall be considered losses for the disqualified player and shall be considered wins for the opposing player or doubles team.
- ii. In championships all matches will be reversed for disqualified players. In single elimination formats, only the last match will be reversed.

M. YEAR-END NTRP COMPUTER RATINGS AND APPEAL PROCEDURES

- a. Match results from tournaments will not be included in the year-end calculation of ratings except for NTRP tournaments.
- b. Players who want to appeal their self-rating must complete the on-line appeal form available on the last screen during the self-rate process. **The Self-Rate Appeal Committee will investigate the information provided in the self-rate appeal form as soon as possible.** Medical appeals shall be sent to Sally Baird (baird@ms.usta.com), who will forward them to the Section Medical Appeals Committee. If the injury / illness is deemed permanently disabling and affecting the player's level of play, the appeal will be forwarded to the National Medical Review Committee for a final decision. The form is available on the USTA MS Web Site.

Championships Table

Championship	Team Format (all Championships)	Matches required for districts/section	Matches required for Nationals	Location (Sectional)	Date (Sectional)
Mixed Adult	3 doubles – combined rating (max 1.0 differential)	2 played, 1 may be received default	3 played	Landisville	June 17-19
USTA League Adult	3.0,3.5, 4.0,4.5: 2 singles, 3 doubles	2 played, 1 may be received default	3 played	Princeton, NJ	Aug 19-21
	2.5, 5.0: 1 singles, 2 doubles		3 played		
USTA League Senior	3 doubles	2 played, 1 may be received default	3 played	Princeton, NJ	Sep 16-18
Super Senior	3 doubles – combined rating (max 1.0 differential)	2 played, 1 may be received default	3 played	Landisville	Sep 23-25
Mixed Senior	3 doubles – combined rating (max 1.0 differential)	2 played, 1 may be received default	2 played, 1 may be received default	Landisville	Oct 7-9
Tri-Level	3 doubles, 3 different NTRP levels	N/A	N/A	N/A	N/A

2011 League Calendar

Feb 20	Captains Meeting (1:00 PM)	Hbg Academy
Mar 6	Deadlines -Team Registration (Summer Leagues)	
Mar 5-6, 12-13	CPD Mixed Doubles Playoffs	HardKohr
Apr 8 - 10	Senior Mixed Nationals	Surprise, AZ
Apr 15 - 17	6.0 and 8.0 Super Senior Nationals	Surprise, AZ
Apr 29 – May 1	7.0 and 9.0 Super Senior Nationals	Surprise, AZ
May 1	Approximate start of Adults & Super Seniors	
Jun 15	Approximate Start of Senior Leagues	
Jun 17 - 19	MS Sectional Mixed Doubles Championships	Hempfield Rec
Jul 1	Deadline to Register for Adults & Super Seniors	
Jul 23 – 24	CPD Flight Championships (Adult – 3.0, 4.0, 5.0)	Hempfield Rec
July 30 – 31	CPD Flight Championships (Adult - 2.5, 3.5, 4.5)	Hempfield Rec
Aug 15	Deadline to Register for Senior Leagues	
Aug 19 - 21	MS Sectional Adult Championships	Princeton, NJ
Aug 27 – 28	CPD Flight Championships for Senior Leagues	Hempfield Rec
Sep 16 – 18	MS Sectional Senior Championships	Princeton, NJ
Sep 23 - 25	MS Sectional Super Senior Championships	Hempfield & LTYC
Oct 7 – 9	MS Sectional Senior Mixed Championships	Hempfield
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Sep 23 – 25	5.0 Adult Nationals	Indian Wells, CA
Sep 23 – 25	2.5 Adult Nationals	Rancho Mirage, CA
Sep 23 – 25	4.0 Adult Nationals	Tucson, AZ
Oct 14 - 16	4.0 Senior Nationals	Indian Wells, CA
Oct 14 - 16	4.5 Senior Nationals	Rancho Mirage, CA
Oct 14 - 16	3.5 Adult Nationals	Tucson, AZ
Oct 21 - 23	3.5 Senior Nationals	Indian Wells, CA
Oct 21 - 23	3.0 Adult Nationals	Tucson, AZ
Oct 28 – 30	3.0 Senior Nationals	Indian Wells, CA
Oct 28 – 30	4.5 Adult Nationals	Tucson, AZ
Nov 11 - 13	National Mixed (2.5, 7.0, 9.0)	Tucson, AZ
Nov 11 – 13	National Mixed (6.0, 8.0, 10.0)	Tucson, AZ
April 2012	Senior Mixed Invitational	TBA
April 2012	Super Senior Nationals	TBA

2011 Central Penn Clubs

Bent Creek	625 Bent Creek Drive Lititz, PA 17543	581-1001 jkgrove47@yahoo.com	Jenni Grove
Blue Ridge CC	3940 Linglestown Road Harrisburg, PA 17110	545-2318 tennis24-74u@hotmail.com	Mikel Sweitzer
Camp Hill Tennis Club	3608 Hartzdale Drive Camp Hill, PA 17011	761-1852 CHTennis@verizon.net	Bill Grace
Colonial CC	4901 Linglestown Road Harrisburg, PA 17110	657-3212 TSMasterPro@aol.com	Tom Sweitzer
HardKohr Tennis	2810 East Prospect Road York, PA 17402	757-4833 mdorwart@live.com	Jim Kohr
Harrisburg Academy	10 Erford Road Wormleysburg, PA 17043	574-4841 agift0810@verizon.net	April Gift
Harrisburg CC	401 Fishing Creek Valley Rd. Harrisburg, PA 17112	410-428-2824 mic10is@rocketmail.com	Mic Wallace
Hempfield Rec	950 Church Street Landisville, PA 17538	898-3102 tennis@hempfieldrec.com	Wilson Pipkin
Hershey CC	1000 E Derry Road Hershey, PA 17033	508-1770 longolf10s@comcast.net	Peggy Long
Hershey Racquet	998 Briarcrest Blvd. Hershey, PA 17033	533-5995 hersheymanager@yahoo.com	Paul Harclerode
Lancaster T & Y	2615 Columbia Avenue Lancaster, PA 17603	392-7826 tnsrtgreen@aol.com	Dick Green
Lancaster CC	1466 New Holland Pike Lancaster, PA 17602	394-4487 knbirkett@aol.com	Ken Birkett
Manheim Tennis	Memorial Park Drive Manheim, PA 17545	330-8921 wlarker@dejazzd.com	Bill Loercher
Penn State York	1031 Edgecomb Avenue York, PA 17403	771-4036 kam24@psu.edu	Kerry Magni
RCWest – Lancaster	200 Running Pump Road Lancaster, PA 17603	299-5631 kurtws@mac.com	Kurt Steinman
Tennis Club	4880 Buchanan Trail East Zullinger, PA 17272	762-3922 wcwtennisclub@embarqmail.com	Bill Wissinger
West Shore	150 Silver Springs Road Mechanicsburg, PA 17050	796-1770 wstctennis@comcast.net	Gary Gouse
Wisehaven	2989 Prospect Road York, PA 17402	757-6373 wisehaven@yahoo.com	Jim Overbaugh
York Outdoor CC	1157 Detwiler Drive York, PA 17404	764-1158 jennitennis@aol.com	Jenni Goodling

2011 Central Penn League Coordinators

Jay Witmer	All Mxd Doubles 4.5 W, 5.0 W	113 Owl Bridge Road Millersville, PA 17551 jaywitmer10s@yahoo.com	(H) (C)	872 – 6222 ** 615 – 7897
Kirk Thoman	2.5 M, 3.0 M 4.0 W	1983 Wilderness Road Lancaster, PA 17603 bonkirk@verizon.net	(H)	396 – 0961**
Jill Keiser	3.5 M, 4.0 M 4.5 M, 5.0M	1701 Mountain View Road Harrisburg, PA 17110 jkeiser@attorneygeneral.gov	(C) (H) (W)	649-8078** 525-7062 783 – 0695
Alyce James	3.5 W	955 Centerville Road Lancaster, PA 17601 amjlaw@aol.com	(C) (H)	799-9326** 459-3214
April Gift	Super Seniors	810 Tavistock Road Mechanicsburg, PA 17050 agift0810@verizon.net	(C) (H)	574 – 4841** 732 – 6404
Stephanie Otto	2.5 W	111 Pin Oak Drive New Cumberland, PA 17070 tgo333@aol.com	(H) (C)	712 – 0981 580-7625
Kathy Oostdam	3.0 W	2339 Spring Valley Road Lancaster, PA 17601 kathytoole@hotmail.com	(H) (C)	295 – 1811 951 – 7091
Mel Eckhaus	Senior Women	266 Kistler Road Ellitsburg, PA 17024 mmeckhaus@pfb.com	(C) (H)	649 – 1053** 789 – 4573
Mary Ann Kaplan	Senior Men	111 Pin Oak Drive New Cumberland, PA 17070 maryannkaplan@comcast.net	(C)	574 – 7770**

** Preferred Number

USTA Middle States League Coordinator:

Sally Baird	1288 Valley Forge Road Suite 74 – PO Box 987 Valley Forge, PA 19482	610 – 935 - 5000 Extension 227 baird@ms.usta.com
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