



## **2010 CENTRAL PENN DISTRICT (CPD) CAPTAIN’S REGULATIONS AND GUIDELINES FOR ADULT, SENIOR, SUPER SENIOR, MIXED DOUBLES USTA LEAGUE TENNIS**

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***Central Penn District Rules elaborate on but do not replace or supersede USTA or USTA MS or National Regulations***

**Prepared by CPD League Committee – February 2010**

## 2009 & 2010 USTA Middle States Section League Committees

### Leagues Committee:

Chair: Nelson Winter (AMD)  
Vice-Chair: Jay Witmer (CPD)  
Members: Tom Ellis (DD)  
Maryann Lyons (EPD)  
Ben Rasmussen (NJD)  
Carol MacLean (NJD)  
Jon Feinstein (PATD)  
Russell Chamberlin (PATD)  
Staff Liaison: Sally Baird

Middle States Grievance Committees & Grievance Appeal Committees are formed as necessary first utilizing members of the USTA Middle States League Committee and Subcommittees and then other committee members selected by the League Committee Chairman and Vice Chairman.

### Medical Appeals Committee:

Members: Wilson Pipkin (CPD)  
Jon Morris (PATD)  
Sally Baird (PATD)

To file a medical appeal - Download Medical Appeal Form from the Middle States Web site and submit all paperwork to Sally Baird at the Middle States Section office or by e-mail: [baird@ms.usta.com](mailto:baird@ms.usta.com).

### Self-Rate Grievance Committee:

Chair: Dave Tolbert (PATD)  
Members: Joe McKeown (EPD)  
Ruth Roulston (CPD)

### Self-Rate Grievance Appeal Committee

Chair: Kris Nonnenmacher (DD)  
Maryann Lyons (EPD)  
Jon Feinstein (PATD)

## 2009 & 2010 USTA Central Penn League Committees

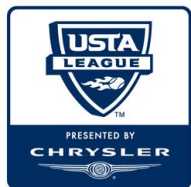
### Leagues Committee:

Chair: Jay Witmer  
Members: Mary Ann Kaplan  
Kirk Thoman  
Kathy Oostdam  
Stephanie Otto  
Mel Eckhaus  
Jill Keiser  
Alyce James  
April Gift

### League Grievance Committee:

Members: Gloria Jaremko  
Donna Platt  
Jim Booth

League Appeals Committee: The League Appeals Committee will be three (3) members selected from the league coordinators who are not involved in the original grievance.



## 2010 USTA Middle States Section Regulations CPD District Rules (Underlined and Italicized)

USTA League Tennis National and Section Regulations have full force and applicability at all levels of play in USTA League Tennis in the USTA Middle States Section (USTA MS) and there is no authorization to modify, amplify or change them by local or area league coordinators, or Grievance or Grievance Appeals Committees. These rules apply to adult, senior, mixed and super senior leagues.

The Section League Coordinator, in conjunction with USTA Middle States Section Adult Leagues Committee Chairman and Vice Chairman, shall have the authority to interpret the USTA League Tennis Middle States Section Regulations.

USTA League Tennis Regulations (National and Middle States) are available on the USTA Middle States Section Web site: [www.middlestates.usta.com](http://www.middlestates.usta.com). On the left click on USTA League Tennis. Printed below are the USTA Middle States Section League Regulations as authorized by the USTA League Tennis National Regulations:

### A. OFFICIAL LEAGUE REGISTRATION:

- a. Each area shall establish deadlines and procedures for registering teams/players on TennisLink.
- b. Local leagues that will be played at section championships must have the minimum number of players registered by April 1 for mixed doubles, July 1 for adult players and August 1 for senior and super senior leagues.
- c. All players must register through TennisLink before playing in a team match. If a player has difficulty registering before a match, he/she must notify the coordinator before match play for the match to count. The player will be disqualified if he/she does not notify the coordinator.
- d. A player may transfer to a different team up to the final date for registration provided that individual has not played a match or received credit for a default. Refunds will not be given after the league season starts.
- e. Players who submit an appeal to their self-rating through the TennisLink system before their local league deadline to register players will be permitted to register if the appeal is granted.
- f. Registering for an Adult Team, a Senior Team, a Super Senior Team, or a Mixed Doubles Team can be done by logging onto the USTA website ([www.usta.com](http://www.usta.com)).
- g. Each player will need to have the following available before registering for a USTA team. (A USTA membership number, a team number provided by the team captain, phone number, address, and a credit card with the expiration date).
- h. The 2010 Registration fee for all leagues will be \$ 18.00 per player.

- i. All players will need to have a computer rating when signing up for a team or will be prompted to declare a self-rating prior to registration for the team. Players without a computer rating must self-rate in accordance with the NTRP guidelines. If a self-rated player questions which level they should play, they should place themselves in the higher NTRP level of play. All self-rated players will be required to complete an online player history form.
- j. It is the captain's responsibility to be sure all team members are properly registered before a match is played. If an unregistered player competes in a league match, that court will be defaulted.

## **B. OFFICIAL SCORE REPORTING AND STANDINGS SYSTEM.**

- a. All scheduled matches must be completed and scores reported in TennisLink within 72 hours of the completed team match. TennisLink will automatically confirm scores 48 hours after the team match is initially reported in TennisLink if not confirmed by opposing captain. Both captains are responsible to report the match scores. Wherever possible, matches should be played on the originally scheduled date.
- b. All matches must be completed and scores reported by the deadline established by the district rules. Teams that do not comply with this requirement may not advance to any championship level.

## **C. AMENDMENTS.**

- a. These USTA MS Section Regulations may be amended by the Section League Committee.
- b. The USTA Middle States Section league program shall be governed by the USTA Middle States League Committee appointed by the president of the USTA Middle States section and subject to the control and direction of the USTA Middle States Section Board of Directors.

## **D. LOCAL LEAGUE SEASON.**

- a. All local leagues shall obtain approval of the Section League Coordinator for the dates of the local league season(s) within the Middle States section.
- b. The Local League Coordinator shall establish match schedules. In case of staggered matches, team captains must agree in advance (in writing – e-mail) on start time for each individual match. The host captain has the final say if no agreement can be reached. Generally, two (2) hours should be allotted for each court match.
- c. Available courts should be filled at match time. There should be no courts empty while players are waiting.

## E. GRIEVANCE PROCEDURES.

- a. Complaint Forms are available on the Web site (www.middlestates.usta.com.)
- b. All regulations will include the names of grievance and grievance appeal committee members and will be distributed to captains prior to beginning of the local league season. Distributions via captains' packets and/or websites are acceptable.
- c. The section shall approve all League Grievance and Grievance Appeal Committees. Sanctions imposed by grievance decisions will be applicable to all leagues in the USTA Middle States Section league program.
- d. For example, if a player is suspended in the adult league, he/she cannot play in any league sponsored by USTA MS.
- e. Self-Rate Grievance Complaint form on website. The USTA Middle States Section will administer Self-Rate Grievance Complaints. Complaints should be first delivered to the section league coordinator who will forward to the Middle States Self-Rate Grievance Committee Chairman. This committee will have jurisdiction over grievances filed against any player and/or captain who enters or condones entering at one level when their actual skill level is at the top of the next NTRP level or higher.
- f. Self-Rate Grievances filed within two weeks of the start date of the player's and/or captain's District or Section Championships will be administered after the event unless the section authorizes the administration of the grievance prior to that time. If the grievance is not administered until after the event, points won by players will stand. Disqualified players and/or captains that are suspended will not be eligible to advance to the next level of championship play.

## F. REGULATIONS - SCORING AND REST. Each district may determine the method of scoring for local league competition.

- a. Best of two (2) tie-break sets will be played. In lieu of a third set, a "Match Tie-break" (First to 10 points by 2) will be played. The Coman tie-break procedure will be used for all tie-breaks.
- b. The home team captain must notify the visiting captain the order of play four (4) days prior to the match. This includes matches played on different surfaces.
- c. If an emergency arises and you are unable to field a team, contact the opposing captain prior to the match so as not to inconvenience anyone. Any team unable to field a full team must notify the opposing captain and the opposing club 48 hours prior to the match or they may be required to pay the entire court fee for that particular match.
- d. **Point Penalty System.**
  - i. The USTA Point Penalty System for lateness will be in effect unless amended in the district rules.

- ii. The PPS will be in effect at all championships starting with Area/District - Penalties for Lateness (*Friend at Court*); 5 minutes or less: Loss of toss + 1 Game; 5.01 – 10 minutes: Loss of toss + 2 Games; 10.01 – 15 minutes: Loss of toss + 3 Games; More than 15 minutes: Default
  
- iii. Due to the fact that CPD league matches are un-officiated, the lateness rule of 15 minutes applies but the remaining rules are not in effect
  
- e. Warm-up. Warm-up including serves must be taken before the match begins. Warm-up should be no longer than 10 minutes. Warm-up is never forfeited because of lateness.
  
- f. **Team Match and Scoring.**
  - i. District or local league rules may decide how to handle team defaults at the local level.
  
  - ii. Each team match in a local league shall consist of such number of individual matches of singles, doubles or any combination thereof, as determined by the local league.
  
  - iii. Any team that defaults an entire team match may not advance to championship level unless superseded by a district or local rule.
  
  - iv. Results of defaulted matches stand unless superseded by a district or local rule.
  
- g. Team captains shall exchange lineups simultaneously PRIOR to the scheduled start time of a team match. An individual match is started when the first ball is put in play (first serve attempt). After the start of an individual match, if injury to, illness of, or disqualification of a player occurs, the opponents will be awarded a default for that individual match only. The default principles in 3.03L, shall be applicable, with the section modifications that:
  - i. In the event of illness, injury, or disqualification of a player prior to the start of an individual match (once the lineup has been exchanged), a team may substitute a player in the affected position within the 15-minute default time, using a player not already listed on the lineup. If no such substitution can be made, the affected position only will be defaulted in local leagues.

- ii. When a match is postponed to another day and an individual match has not started (as defined above) a captain may change the lineup for any such match.
- iii. In the event of rain, completed individual matches will stand as played. Incomplete matches must be continued by the same players and resumed at the exact score as they stood when halted (any point played is always counted and never replayed). If teams have assembled to play and the beginning of the match is delayed by rain or wet courts, teams must wait no longer than one hour past the originally scheduled time for the start of the first match to determine if the courts are playable. If courts are still not playable after one hour has elapsed, teams are free to leave and reschedule unless BOTH captains agree to wait longer. (NOTE: See "b" above)
- iv. Postponements: Matches may be rescheduled for the following reasons only:
  - 1. Rain or Snow
  - 2. Unexpected court availability issues
  - 3. USTA league playoff matches. (A team may request that a local match be rescheduled if two or more players are involved in a district or section championship).
  - 4. Teams may reschedule on their own if both captains agree (in writing – e-mail).
- v. Any postponed / rescheduled match must be rescheduled within one week. If not rescheduled, the League Coordinator will choose location, day and time.
- vi. If an emergency arises and you are unable to field a team, contact the opposing captain prior to the match so as not to inconvenience anyone. Any team unable to field a full team must notify the opposing captain and the opposing club 48 hours prior to the match or they may be required to pay the entire court fee for that particular match.
- vii. Two doubles players will play together in the higher position when both of their partners do not arrive in time in order to avoid two defaults.
- h. A player may play on more than one team at the same NTRP level as long as they are playing in different districts. Areas may limit the number of team members from one team permitted to play together on a team in another district. Areas imposing such restrictions are responsible for identifying and monitoring such activity in their area. Areas are responsible for establishing and imposing penalties upon those players who violate area rules. Players who qualify may play at more than one level at any championship. The schedule will not be written to accommodate playing at more than one level. If eligible players do not participate at the district championships, they may

participate in the section and/or national championships. (See p.8 for requirements)

## G. DISTRICT and FLIGHT CHAMPIONSHIPS

- a. The format for winning teams to progress from local league competition to Section League Championships is as follows: The area shall determine the progression from local league to Section Championship. This process – including the structure for any playoffs (flight, area, for example) - shall be distributed in writing to team captains prior to the start of the local league season.
  - i. **District Championship:**
    1. Comprised of flight winners (did not play each other during the local league season) and wild cards as necessary to optimize round robin or tournament play. Example: Winners of three flights and one second place team to complete the draw.
  - ii. **Flight Championship:** *(This format used in CPD)*
    1. Comprised of multiple teams from the same flight or multiple flights (may have played each other during the local season). Example: The first and second place teams from each of two flights or the top four teams in the same flight
- b. The Districts shall identify to the Section their winning teams at each level.

## H. SECTION CHAMPIONSHIPS.

- a. Section Championships format shall be round robin in all levels of competition.
- b. Each team shall play every other team in its flight and the team with the most team points shall be champion in its flight.
- c. In the event of a tie in team points, the winner shall be decided by using 3.03I in the national rulebook.
- d. Each team shall be scheduled for a minimum of three (3) matches in either a championship or a local league played during championships.
- e. **Championships Eligibility** - Players who register for a local league prior to the publication of year-end ratings and whose rating at the time of registration was in level may advance to championship play with that team at that level unless their NTRP rating reaches the disqualification mark for that level.
- f. The Coman Tie-break Procedure will be used at all levels of championship for both the set tiebreak and the match tiebreak.

- g. **Scoring of Team defaults** - Teams forfeiting an entire team match during championship play may receive further penalties imposed by the Tournament Committee.

## **I. NATIONAL CHAMPIONSHIPS**

- a. Teams that qualify to go to national championships but do not go will be bound by the move-up/split-up rule which means that no more than 3 players (2 for 2.5 and 5.0) may stay together the following year.

## **J. LEAGUE NTRP DISQUALIFICATION AND REVIEW PROCEDURES**

### **a. Local league Procedures**

- i. Disqualified players may register on a higher-level team if a team agrees and there is time to register prior to the end of local round robin competition.
- ii. District regulations for deadlines and roster limits would be waived if a team is found and time permits.

### **b. Scoring Procedures**

- i. During Local League, if a player (rating type A, S, M, T, or D) is disqualified for that particular level of play, the last three matches played shall be considered losses for the disqualified player and shall be considered wins for the opposing player or doubles team.
- ii. This rule applies to championships unless the format is single elimination. In that case only the last match played by the player shall be considered a loss by the player and a win for the opposing player or doubles team.

## **K. YEAR-END NTRP COMPUTER RATINGS AND APPEAL PROCEDURES**

- a. Match results from tournaments and super senior leagues will not be included in the year-end calculation of ratings.
- b. Players who want to appeal their self-rating must complete the on-line appeal form available on the last screen during the self-rate process. The section employee in charge of leagues will investigate the information provided in the self-rate appeal form and make a decision within two weeks. Medical appeals will be decided by a committee.
- c. The Section shall utilize a Medical Appeals Committee to adjudicate medical appeals. Medical appeals submitted by players shall be forwarded to the Middle States Medical Appeals Committee. If the injury/illness is deemed permanently disabling and affecting the player's level of play, the appeal will be forwarded to the National Medical Review Committee for a final decision. Form is available on the Web site.

### Championships Table

Championship	Team Format (all Championships)	Matches required for districts/section	Matches required for Nationals	Location (Sectional)	Date (Sectional)
Mixed Adult	3 doubles – combined rating (max 1.0 differential)	2 matches, 1 may be default	3 played	Landisville	June 18-20
USTA League Adult	3.0,3.5, 4.0,4.5: 2 singles, 3 doubles	2 matches, 1 may be default	3 played	Princeton, NJ	Aug 20-22
	2.5, 5.0: 1 singles, 2 doubles		3 played		
USTA League Senior	3 doubles	2 matches, 1 may be default	3 played	Princeton, NJ	Sep 10-12
Super Senior	3 doubles – combined rating (max 1.0 differential)	1 played match	2 matches; 1 default	Landisville	Sep 24-26
Mixed Senior	3 doubles – combined rating (max 1.0 differential)	2 matches, 1 may be default	2 matches, 1 default	TBD	Nov 12-14
Tri-Level	3 doubles, 3 different NTRP levels	N/A	N/A	N/A	N/A

### 2010 League Calendar

<b>Feb 28</b>	<b>Captains Meeting (11:00 AM)</b>	<b>Hershey CC</b>
<b>Mar 15</b>	<b>Deadline - Team Registration (Summer Leagues)</b>	
<b>Mar 13-14, 27-28</b>	<b>CPD Mixed Doubles Playoffs</b>	<b>Hempfield Rec</b>
<b>Apr 16 – 18</b>	<b>Senior Mixed Nationals</b>	<b>Orlando FL</b>
<b>Apr 23 - 25</b>	<b>6.0 and 8.0 Super Senior Nationals</b>	<b>Surprise, AZ</b>
<b>Apr 30 – May 2</b>	<b>7.0 and 9.0 Super Senior Nationals</b>	<b>Surprise, AZ</b>
<b>May 1</b>	<b>Approximate start of Adult League</b>	
<b>Jun 15</b>	<b>Approximate Start of Senior Leagues</b>	
<b>Jun 18 - 20</b>	<b>MS Sectional Mixed Doubles Championships</b>	<b>Hempfield Rec</b>
<b>Jul 1</b>	<b>Deadline to Register for Adult Leagues</b>	
<b>July 15</b>	<b>Approximate Start of Super Senior Leagues</b>	
<b>Jul 23 – 25</b>	<b>CPD Flight Championships (Adult)</b>	<b>Hempfield Rec</b>
<b>July 30 – Aug 1</b>	<b>CPD Flight Championships (Adult)</b>	<b>Hempfield Rec</b>
<b>Aug 15</b>	<b>Deadline to Register for Senior Leagues</b>	
<b>Aug 20 - 22</b>	<b>MS Sectional Adult Championships</b>	<b>Princeton, NJ</b>
<b>Aug 27 – 29</b>	<b>CPD Flight Championships for Senior Leagues</b>	<b>Hempfield Rec</b>
<b>Sep 10 – 12</b>	<b>MS Sectional Senior Championships</b>	<b>Princeton, NJ</b>
<b>Sep 15</b>	<b>Deadline to Register for Super Senior Leagues</b>	

Sep 24 - 26	MS Sectional Super Senior Championships	Hempfield & LTYC
Oct 1 - 3	5.0 Adult Nationals	Indian Wells, CA
Oct 1 - 3	2.5 Adult Nationals	Mission Hills, CA
Oct 8 - 10	3.5 Senior Nationals	Indian Wells, CA
Oct 8 - 10	4.5 Adult Nationals	Tucson, AZ
Oct 15 - 17	4.5 Senior Nationals	Indian Wells, CA
Oct 15 - 17	3.0 Adult Nationals	Tucson, AZ
Oct 22 - 24	4.0 Adult Nationals	Tucson, AZ
Oct 22 - 24	3.0 Senior Nationals	Indian Wells, CA
Oct 29 - 31	3.5 Adult Nationals	Tucson, AZ
Oct 29 - 31	4.0 Senior Nationals	Mission Hills, CA
Nov 20 - 22	National Mixed (2.5, 6.0, 8.0)	Tucson, AZ
Nov 20 - 22	National Mixed (7.0, 9.0, 10.0)	Tucson, AZ
April 2011	Senior Mixed Invitational	TBA
April 2011	Super Senior Nationals	TBA

#### 2009 Central Penn Clubs

Allenberry	PO Box 7 Boiling Springs, PA 17007	258-3211	Mike Keys
Bent Creek	625 Bent Creek Drive Lititz, PA 17543	581-1001	Dick Treiss
Blue Ridge CC	3940 Linglestown Road Harrisburg, PA 17110	545-2318	Mikel Sweitzer
Colonial CC	4901 Linglestown Road Harrisburg, PA 17110	657-3212	Tom Sweitzer
HardKohr Tennis	2810 East Prospect Road York, PA 17402	757-4833	Jim Kohr
Hempfield Rec	950 Church Street Landisville, PA 17538	898-3102	Wilson Pipkin
Hershey CC	1000 E Derry Road Hershey, PA 17033	508-1770	Peggy Long
Hershey Racquet	998 Briarcrest Blvd. Hershey, PA 17033	533-5995	Paul Harclerode
Lebanon CC	3375 West Oak St. Box 266 Lebanon, PA 17042	273-0611	
Lancaster T & Y	2615 Columbia Avenue Lancaster, PA 17603	392-7826	Dick Green

Lancaster CC	1466 New Holland Pike Lancaster, PA 17602	394-4487	Ken Birkett & DeWitt Boyd
Harrisburg CC	401 Fishing Creek Valley Rd. Harrisburg, PA 17112	599-5140	Tom Sweitzer
Manheim Tennis	Memorial Park Drive Manheim, PA 17545	330-8921	Bill Loercher
Penn State York	1031 Edgecomb Avenue York, PA 17403	771-4036	Kerry Magni
RCWest – Lancaster	200 Running Pump Road Lancaster, PA 17603	299-5631	Kurt Steinman
Tennis Club	4880 Buchanan Trail East Zullinger, PA 17272	762-3922	Bill Wissinger
West Shore	150 Silver Springs Road Mechanicsburg, PA 17050	796-1770	Gary Gouse
Wisheaven	2989 Prospect Road York, PA 17402	757-6373	Jim Overbaugh
York Outdoor CC	1157 Detwiler Drive York, PA 17404	764-1158	Jenni Goodling

#### 2009 Central Penn League Coordinators

Jay Witmer	All Mxd Doubles 4.5 W, 5.0 W	113 Owl Bridge Road Millersville, PA 17551 <a href="mailto:jaywitmer10s@yahoo.com">jaywitmer10s@yahoo.com</a>	(H) (C)	872 – 6222 ** 615 – 7897
Kirk Thoman	2.5 M, 3.0 M 4.0 W	1983 Wilderness Road Lancaster, PA 17603 <a href="mailto:bonkirk@verizon.net">bonkirk@verizon.net</a>	(H) (C)	396 – 0961** 940 - 4625
Jill Keiser	3.5 M, 4.0 M 4.5 M	1701 Mountain View Road Harrisburg, PA 17110 <a href="mailto:jkeiser@attorneygeneral.gov">jkeiser@attorneygeneral.gov</a>	(H) (W) (C)	525 – 7062 783 – 0695 649 – 8078**
Alyce James	3.5 W	3168 Thornapple Drive Lancaster, PA 17601 <a href="mailto:amjlaw@aol.com">amjlaw@aol.com</a>	(C)	799 – 9326**
April Gift	Super Seniors	810 Tavistock Road Mechanicsburg, PA 17050 <a href="mailto:agift0810@comcast.net">agift0810@comcast.net</a>	(H) (W) (C)	732 – 6404 796 – 1770 574 – 4841**
Stephanie Otto	2.5 W	111 Pin Oak Drive New Cumberland, PA 17070 <a href="mailto:tgo333@aol.com">tgo333@aol.com</a>	(H) (C)	712 – 0981 580-7625

<b>Kathy Oostdam</b>	<b>3.0 W</b>	<b>2339 Spring Valley Road Lancaster, PA 17601</b>	<b>(H) 295 – 1811 (C) 951 – 7091</b>
		<a href="mailto:kathytoole@hotmail.com"><b>kathytoole@hotmail.com</b></a>	
<b>Mel Eckhaus</b>	<b>Senior Women</b>	<b>266 Kistler Road Elliottsburg, PA 17024</b>	<b>(H) 789 – 4573 (C) 649 – 1053**</b>
		<a href="mailto:mmeckhaus@pfb.com"><b>mmeckhaus@pfb.com</b></a>	
<b>Mary Ann Kaplan</b>	<b>Senior Men</b>	<b>5133 East Prospect Road York, PA 17406</b>	<b>(C) 574 – 7770**</b>
		<a href="mailto:maryannkaplan@comcast.net"><b>maryannkaplan@comcast.net</b></a>	

**\*\* Preferred Number**

**USTA Middle States League Coordinator:**

<b>Sally Baird</b>	<b>1288 Valley Forge Road Suite 74 – PO Box 987 Valley Forge, PA 19482</b>	<b>610 – 935 - 5000</b>
		<a href="mailto:sallybaird@ms.usta.com"><b>sallybaird@ms.usta.com</b></a>